

# ADMISSION INFORMATION

## Admission

Requirements for admission to Humboldt State University are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is available at [www.csumentor.edu/planning/](http://www.csumentor.edu/planning/). Contact the Humboldt State University Office of Admissions or California high school and community college counselors for more information.

**NOTE:** Admissions requirements are subject to change dependent upon the number of applications received and possible "impacted" status at the campus.

**Applying to the University.** Electronic versions of the CSU undergraduate and graduate applications are accessible at [www.csumentor.edu](http://www.csumentor.edu). The CSUMentor system allows students to browse through general information about CSU's 23 campuses, view multimedia campus presentations, send and receive electronic responses to specific questions, and apply for admission and financial aid.

Applying online via [www.csumentor.edu](http://www.csumentor.edu) is expected unless electronic submission is impossible. An acknowledgment will be sent when online applications have been submitted. Application in "hard copy" form may be obtained online via [www.csumentor.edu](http://www.csumentor.edu) as a portable data format (PDF). Application forms (in PDF) may also be downloaded from [www.calstate.edu/sas/publications](http://www.calstate.edu/sas/publications). Paper applications should be mailed to Humboldt State University, Admissions Office, 1 Harpst Street, Arcata, CA 95521-8299.

## Importance of Filing Complete, Accurate, and Authentic Application Documents.

Humboldt State University advises prospective students that they must supply complete and accurate information on the application for admission, residency questionnaire, and financial aid forms. Further, applicants must, when requested, submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate, and authentic application documents may result in denial of admission, cancellation of registration or academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations). All documents submitted for admission or evaluation become property of the University and are not returned.

**Graduate Application Procedures.** See section titled The Master's Degree.

**Undergraduate Application Procedures.** Prospective students applying for part-time or full-time undergraduate programs of study must submit a completed undergraduate application. The \$55 nonrefundable application fee should be in the form of a check or money order payable to "The California State University" or by credit card and may not be transferred or used to apply to another term. An alternate major may be indicated on the application. The applications of persons denied admission to an impacted campus may be re-routed to another campus at no cost, but only if the applicant is CSU eligible.

**Impacted Programs.** The CSU designates programs as impacted when more applica-

tions from regularly eligible applicants are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every campus that they are offered; others are impacted only at a few campuses. Candidates for admission must meet all of the campus' specified supplementary admission criteria if applying to an impacted program or campus.

The CSU will announce during the fall filing period those campuses or programs that are impacted. Detailed information on campus and program impactation will be available at the following websites:

- [www.csumentor.edu](http://www.csumentor.edu)
- [www.calstate.edu/impactioninfo.shtml](http://www.calstate.edu/impactioninfo.shtml)
- [www.calstate.edu/sas/impaction-campus-info.shtml](http://www.calstate.edu/sas/impaction-campus-info.shtml)

Campuses will communicate supplementary admission criteria for all impacted programs to high schools and community colleges in their service area and will disseminate this information to the public through appropriate media. This information will also be published at the CSU campus individual website and made available online at [www.calstate.edu](http://www.calstate.edu).

For master's degree application requirements, see The Master's Degree.

## CSU Application Filing Periods

(Not all campuses/programs are open for admission to every term.)

Terms in 2016-17	Applications first accepted	Initial filing period	Filing period duration
Fall semester or quarter 2016	October 1, 2015	October 1 - Nov 30, 2015	Each non-impacted campus accepts applications until capacities are reached. Many campuses limit undergraduate admission in an enrollment category due to overall enrollment limits. If applying after the initial filing period, consult the campus admission office for current information. Similar information is conveniently available at: <a href="http://www.csumentor.edu/filing_status">www.csumentor.edu/filing_status</a>
Winter quarter 2017	June 1, 2016	June 1 - 30, 2016	
Spring semester or quarter 2017	August 1, 2016	August 1 - 31, 2016	

Applicants must file applications for admission to an impacted program during the initial filing period. Applicants who wish to be considered in impacted programs at more than one campus should file an application at each campus for which they seek admission consideration.

**Supplementary Admission Criteria.** Each campus with impacted programs or admission categories uses supplementary admission criteria in screening eligibility index or rank-ordering of transfer applicants based on verification of AA-T or AST degree, the overall transfer grade point average (GPA), completion of specified prerequisite courses, and a combination of campus-developed criteria. Applicants for freshman admission to impacted campuses or programs are required to submit scores on either the SAT or the ACT. For fall admission, applicants should take tests as early as possible, but no later than November or December of the preceding year.

The supplementary admission criteria used by the individual campuses to screen appli-

cants are made available by the campuses to all applicants seeking admission to an impacted program. Details regarding the supplemental admission criteria are published at [www.calstate.edu/impactioninfo.shtml](http://www.calstate.edu/impactioninfo.shtml).

**HSU Application Deadlines.** Apply to Humboldt State University as early as possible:

- To be considered for admission (the deadline for applying may occur any time after the initial filing period — October 1 to November 30 for fall term; August for spring term);
- To be among the first considered for campus housing;
- For early notification about the application, allowing more time to plan a college career.

**Fall semester** applications are accepted after the preceding October 1. Humboldt may stop accepting applications in certain enrollment categories any time after November 30. The Office of Admissions, 707-826-

4402 (or toll free 1-866-850-9556), can confirm deadlines and policies.

Generally, Humboldt accepts **spring semester** applications after the preceding August 1. The university may stop accepting applications in certain enrollment categories any time after August 31. The Office of Admissions, 707-826-4402 (or toll free 1-866-850-9556), can confirm deadlines and policies.

**Official transcripts** are required from every institution an applicant has attended, even if the applicant completed no courses there.

- Applicants should ask their high school or college(s) to send a copy of their transcripts to Humboldt State. Most colleges charge for this service. The issuing institution needs the applicant's full name (and maiden and/or former name), birth date, social security number, and the date the student last attended that school.
- Records must be official. A transcript or test score is not official unless sent directly from the high school, college, or testing agency to the Office of Admissions.
- For those enrolled in classes when applying, final, official transcripts must be sent after completion of coursework.

**Application Acknowledgement.** On-time applicants may expect to receive an acknowledgment from the campuses to which they have applied within two to four weeks of filing the application. The notice may also include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impactation, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another campus.

Applicants also receive information on eligibility requirements and on-campus housing.

Once Humboldt receives all necessary transcripts and other documents, an applicant's file is considered complete. Completed files are evaluated on a "rolling" basis in the order in which they were completed. All applicants are notified by email of Humboldt's admission decision.

Admitted applicants are sent an email of admission and information about Humboldt's orientation programs. All new freshman and

### Eligibility Index Table of California High School

#### Graduates or Residents of California

(nonresidents should contact the Office of Admissions)

GPA	ACT	SAT	GPA	ACT	SAT	GPA	ACT	SAT	GPA	ACT	SAT
A GPA of 3.00 & above qualifies for any score in ACT or SAT			2.76	15	700	2.49	20	910	2.22	25	1130
			2.75	15	700	2.48	20	920	2.21	26	1140
			2.74	15	710	2.47	20	930	2.20	26	1140
			2.73	15	720	2.46	21	940	2.19	26	1150
2.99	10	510	2.72	15	730	2.45	21	940	2.18	26	1160
2.98	10	520	2.71	16	740	2.44	21	950	2.17	26	1170
2.97	10	530	2.70	16	740	2.43	21	960	2.16	27	1180
2.96	11	540	2.69	16	750	2.42	21	970	2.15	27	1180
2.95	11	540	2.68	16	760	2.41	22	980	2.14	27	1190
2.94	11	550	2.67	16	770	2.40	22	980	2.13	27	1200
2.93	11	560	2.66	17	780	2.39	22	990	2.12	27	1210
2.92	11	570	2.65	17	780	2.38	22	1000	2.11	28	1220
2.91	12	580	2.64	17	790	2.37	22	1010	2.10	28	1220
2.90	12	580	2.63	17	800	2.36	23	1020	2.09	28	1230
2.89	12	590	2.62	17	810	2.35	23	1020	2.08	28	1240
2.88	12	600	2.61	18	820	2.34	23	1030	2.07	28	1250
2.87	12	610	2.60	18	820	2.33	23	1040	2.06	29	1260
2.86	13	620	2.59	18	830	2.32	23	1050	2.05	29	1260
2.85	13	620	2.58	18	840	2.31	24	1060	2.04	29	1270
2.84	13	630	2.57	18	850	2.30	24	1060	2.03	29	1280
2.83	13	640	2.56	19	860	2.29	24	1070	2.02	29	1290
2.82	13	650	2.55	19	860	2.28	24	1080	2.01	30	1300
2.81	14	660	2.54	19	870	2.27	24	1090	2.00	30	1300
2.80	14	660	2.53	19	880	2.26	25	1100			
2.79	14	670	2.52	19	890	2.25	25	1100			
2.78	14	680	2.51	20	900	2.24	25	1110			
2.77	14	690	2.50	20	900	2.23	25	1120			

The CSU uses only the ACT score or the SAT mathematics and critical reading scores in its admission eligibility equation. The SAT or ACT writing scores are not currently used by CSU campuses.

transfer students register through our orientation programs, which are mandatory and designed to acquaint new students and their families with the university and community.

**Hardship Petitions.** The campus has established procedures for consideration of qualified applicants who would be faced with extreme hardship if not admitted. Petitioners should write the campus Admission Offices regarding specific policies governing hardship admission. For information regarding the appeal policy for admissions denial please visit <http://www2.humboldt.edu/admissions/apply/after/denial.html>

## Undergraduate Admission Requirements

**NOTE:** Admissions requirements are subject to change dependent upon the number of applications received and possible “impacted” status at the campus.

**Freshmen Requirements.** Generally applicants will qualify for consideration for first-time freshman admission if they meet the following requirements:

- Have graduated from high school, have earned a Certificate of General Education Development (GED), or have passed the California High School Proficiency Examination (CHSPE); and
- Have a qualifiable minimum eligibility index (see “Eligibility Index”); and
- Have completed with grades of C or better each of the courses in the comprehensive pattern of college preparatory subject requirements also known as the “a-g” pattern (see “Subject Requirements”).

**Eligibility Index.** The eligibility index is the combination of the high school grade point average and scores on either the ACT or the SAT. Grade point averages (GPA) are based on grades earned in courses taken during the final three years of high school. Included in calculation of GPA are grades earned in all college preparatory “a-g” subject requirements, and bonus points for approved honors courses. Up to eight semesters of honors courses taken in the last three years of high school, including up to two approved courses taken in the tenth grade can be accepted. Each unit of A in an honors course will receive a total of 5 points; B, 4 points; and C, 3 points.

A CSU Eligibility Index can be calculated by multiplying your grade point average by 800 and adding your total score on the mathematics and critical reading scores of the SAT. For students who took the ACT, multiply the grade point average by 200 and add ten

times the ACT composite score. Persons who are California high school graduates (or residents of California for tuition purposes) need a minimum index of 2900 using the SAT or 694 using the ACT. The Eligibility Index Table illustrates several combinations of required test scores and averages. The University has no current plans to include the writing scores from either of the admissions tests in the computation of the CSU Eligibility Index.

Persons who neither graduated from a California high school nor are a resident of California for tuition purposes, need a minimum index of 3502 (SAT) or 842 (ACT). Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section. An applicant with a grade point average of 3.00 or above (3.61 for nonresidents) is not required to submit test scores. However, all applicants for admission are urged to take the SAT or ACT and provide the scores of such tests to each CSU to which they seek admission. Campuses use these test results for advising and placement purposes and may require them for admission to impacted majors or programs. Impacted CSU campuses require SAT or ACT scores of all applicants for freshman admission.

**Provisional Freshman Admission.** Humboldt State University may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned coursework for the senior year. The campus will monitor the final terms of study to ensure that admitted students complete their secondary school studies satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to certify that all course work has been satisfactorily completed. Official high school transcripts must be received prior to deadline set by the University. In no case may documentation of high school graduation be received any later than the census date for a student’s first term of CSU enrollment. A campus may rescind admission decisions, cancel financial aid awards, withdraw housing contracts and cancel any University registration for students who are found to be ineligible after the final transcript has been evaluated.

Applicants will qualify for regular (non-provisional) admission when the University verifies that they have graduated and received a diploma from high school, have a qualifiable minimum eligibility index, have completed the comprehensive pattern of college prepara-

tory “a-g” subjects, and, if applying to an impacted program or campus, have met all supplementary criteria.

The CSU uses only the ACT composite score or the SAT mathematics and critical reading scores in its admission eligibility equation. The SAT or ACT writing scores are not currently used by CSU campuses.

**California high school graduates and residents** must have SAT or ACT scores at or above those listed beside their GPA in the Eligibility Index Table. Admission requirements for **high school graduates from other states or US possessions** are more restrictive than those for residents (contact the Office of Admissions for more information).

**Applicants who cannot meet admission requirements** may wish to enroll at a community college to prepare for admission to Humboldt at a later date as an upper division transfer. See “Special Admission” on page 33.

For questions regarding individual situations, make an appointment with an admissions counselor. Phone 707-826-4402 or toll free 1-866-850-9556.

## Subject Requirements

The California State University requires that first-time freshman applicants complete, with grades of C or better, a comprehensive pattern of college preparatory study totaling 15 units. A “unit” is one year of study in high school.

- 2 years of social science, including 1 year of U.S. history, or U.S. history and government
- 4 years of English
- 3 years of math (algebra, geometry and intermediate algebra)
- 2 years of laboratory science (1 biological & 1 physical, both must have laboratory instruction)
- 2 years in the same foreign language (subject to waiver for applicants demonstrating equivalent competence)
- 1 year of visual and performing arts: art, dance, drama/theater, or music
- 1 year of electives: selected from English, advanced mathematics, social science, history, laboratory science, foreign language, visual and performing arts or other courses approved and included on the UC/CSU “a-g” list.

**High School Students.** High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equiva-

lent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute a right to continued enrollment.

**Recommendations.** Students should consider taking courses beyond the minimum required. Humboldt strongly recommends preparation in natural sciences, social sciences, visual and performing arts, languages other than English, humanities, and keyboarding.

Those planning to major in mathematics, science, engineering, premedicine, business, or economics should take four years of college preparatory mathematics and will find improved computer skills especially valuable. All students should include English and mathematics in their final high school year.

**Subject Requirements for Students with Disabilities.** Humboldt encourages applicants with disabilities to complete college preparatory course requirements if possible. Those unable to fulfill specific course requirements because of disabilities may be able to substitute alternative college preparatory courses.

Substitutions are authorized on an individual basis after review and recommendation by the applicant's academic advisor or guidance counselor in consultation with the director of the Student Disability Resource Center, and subject to approval by the Office of Admissions.

Although the distribution may be slightly different from the course pattern required of other students, those students qualifying for substitutions still will be held for 15 units of college preparatory study.

**NOTE:** Course substitutions may limit later enrollment in certain majors, particularly those involving mathematics.

For information or substitution forms, contact the Student Disability Resource Center 707-826-4678 (voice) or 707-826-5392 (TDD).

## Transfer Policies of CSU Campuses

Most commonly, college level credits earned from an institution of higher education accredited by a regional accrediting agency are accepted for transfer to campuses of the CSU; however, authority for decisions regarding the transfer of undergraduate credits is delegated to each CSU campus.

California Community Colleges and other authorized certifying institutions can certify up to 39 semester (58.5 quarter) units of General Education-Breadth (GE-Breadth) or 37 semester (55.5 quarter) units of the Intersegmental General Education Transfer

Curriculum (IGETC) for transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer.

"Certification" is the official notification from a California Community College or authorized institution that a transfer student has completed courses fulfilling lower-division general education requirements. The CSU GE-Breadth and the Intersegmental General Education Transfer Curriculum (IGETC) certification course lists for particular community colleges can be accessed at [www.assist.org](http://www.assist.org).

CSU campuses may enter into course-to-course or program-to-program articulation agreements with other CSU campuses and any or all of the California Community Colleges, and other regionally accredited institutions. Established CSU and California Community College articulations may be found on [www.assist.org](http://www.assist.org). Students may be permitted to transfer no more than 70 semester (105 quarter) units to a CSU campus from an institution that does not offer bachelor's degrees or their equivalents, for example, community colleges. Given the university's 30-semester (45-quarter) unit residency requirement, no more than a total of 90-semester (135-quarter) units may be transferred into the University from all sources.

## Transfer Requirements

Applicants who have completed fewer than 60 transferable semester college units (fewer than 90 quarter units) are considered lower-division transfer students. Applicants who have completed 60 or more transferable semester college units (90 or more quarter units) are considered upper-division transfer students. Applicants who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet the CSU minimum eligibility requirements for first-time freshman admission. Transferable courses are those designated for baccalaureate credit by the college or University offering the courses and accepted as such by the campus to which the applicant seeks admission.

### Lower Division Transfer Requirements.

Generally, applicants will qualify for CSU admission consideration as a lower-division transfer if they have a cumulative grade point average of at least 2.0 in all transferable units attempted.

1. Will meet the freshman admission requirements (grade point average and subject requirements) in effect for the term

to which they are applying (see "Freshman Requirements" section); or

2. Were eligible as a freshman at the time of high school graduation except for missing college preparatory subject requirements, have been in continuous attendance in an accredited college since high school graduation, and have made up the missing subject requirements with a 2.0 or better GPA.

Applicants who graduated from high school prior to 1988 should contact the admission office to inquire about alternative admission programs.

Lower-division applicants who did not complete subject requirements while in high school may make up missing subjects in any of the following ways:

1. Complete appropriate courses with a C or better in adult school or high school summer sessions.
2. Complete appropriate college courses with a C or better. One college course of at least three semester or four quarter units will be considered equivalent to one year of high school study.
3. Earn acceptable scores on specified examinations, e.g., SAT subject tests.

Please consult with the CSU campus admission office, to which you are applying for further information about alternative ways to satisfy the subject requirements.

Due to increased enrollment demands, most CSU campuses do not admit lower-division transfer applicants.

### Upper Division Transfer Requirements.

Generally, applicants will qualify for consideration for upper-division transfer admission if they meet all of the following requirements:

1. Cumulative grade point average of at least 2.0 in all transferable units attempted;
2. In good standing at the last college or university attended; and
3. Completed at least sixty (60) transferable semester (90 quarter) units of college level coursework with a grade point average of 2.0 or higher and a grade C or better in each course used to meet the CSU general education requirements in written communication, oral communication, critical thinking, and quantitative reasoning, e.g. mathematics.

The 60 units must include at least 30 units of courses which meet CSU general education requirement, including all of the general education requirements in communication in the English language (both oral and written) and critical thinking and the requirement in mathematics/quantitative

reasoning (usually 3 semester units) OR the Intersegmental General Education Transfer Curriculum (IGETC) requirements in English communication and mathematical concepts and quantitative reasoning.

**Associate Degrees for Transfer (AA-T or AS-T).** The Associate in Arts for Transfer (AA-T) and the Associate in Science for Transfer (AS-T) degrees offered at the California Community Colleges (CCC) are designed to provide California Community College students a clear transfer preparation and admission pathway to those CSU degree majors deemed similar. Those students who complete these transfer degrees and who are admitted to a similar CSU major program or option for that discipline will be able to complete the Baccalaureate Degree within 60 semester or 90 quarter units providing that all remaining required courses are completed successfully without a break in attendance and providing that no supplemental courses for minors or areas of emphasis are undertaken.

California Community College students who earn an associate degree for transfer (AA-T or AS-T) are guaranteed admission with junior standing to the California State University but not to any particular campus or program. Because several CSU campuses are receiving more transfer applications from eligible students than can be accommodated, these campuses have declared impactation resulting in higher admission criteria. See more on impactation at [www.calstate.edu/SAS/impactioninfo.shtml](http://www.calstate.edu/SAS/impactioninfo.shtml). However, transfer students who earn the AA-T or AS-T degrees, are given priority admission over other transfer applicants when applying to a non-impacted CSU campus or to a non-impacted program from a community college within the local admission area of the campus. These students are also given priority admission consideration when applying from a community college that is outside the local admission area of an impacted CSU campus or when applying to a similar program that is impacted at any CSU campus. A current list of CSU degree programs that have been deemed similar to the associate degrees for transfer can be found at [www.calstate.edu/transfer/ad-search](http://www.calstate.edu/transfer/ad-search).

Those students who earn associate degrees for transfer and apply to a CSU campus but cannot be admitted due to impactation will be redirected to another CSU campus and offered admission for the same term. In order to qualify for the priority admission guarantee, transfer applicants must be

conferred an approved Associate Degree for Transfer (AAT/AS-T) by a California Community College, must apply for admission to California State University campuses for an open term by the published deadline, submit all requested transcripts and documents, meet CSU admission eligibility requirements for the campus and/or program, and must comply with any other prescribed admission requirements. It is the responsibility of these transfer students to provide documentation about the completion of the degree to each CSU campus that has received an application for admission.

**Provisional Admission.** Humboldt State University may provisionally or conditionally admit transfer applicants based on their academic preparation and courses planned for completion. The campus will monitor the final terms to ensure that those admitted complete all required courses satisfactorily. All accepted applicants are required to submit an official transcript of all college level work completed. Campuses may rescind admission for any student who is found to be ineligible after the final transcript has been evaluated. In no case may such documents be received and validated by the University any later than a student's registration for their second term of CSU enrollment.

**ASSIST** is an articulation and transfer planning system providing a variety of information about California public institutions of higher education. For information on courses from other California colleges that can be used in lieu of specific Humboldt coursework, visit their website at [www.assist.org](http://www.assist.org).

## Test Requirements

Freshman and transfer applicants who have fewer than 60 semester or 90 quarter units of transferable college credit are strongly encouraged to submit scores, unless exempt (see "Eligibility Index"), from either the ACT or the SAT of the College Board. Persons who apply to an impacted program may be required to submit test scores and should take the test no later than November or December. Test scores also are used for advising and placement purposes. Registration forms and dates for the SAT or ACT are available from school or college counselors or from a CSU campus testing office. Humboldt Testing Center, 707-826-3611.

Or students may write to, call or email:

The College Board (SAT)  
Registration Unit, Box 6200  
Princeton, New Jersey 08541-6200  
(609) 771-7588  
[www.collegeboard.org](http://www.collegeboard.org)

ACT Registration Unit  
PO Box 414  
Iowa City, Iowa 52240  
(319) 337-1270  
[www.act.org](http://www.act.org)

**English Language Requirement.** All undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full time where English is the principal language of instruction must present a minimum score of 525 written / 197 computer-based / 71 internet-based or above on the Test of English as a Foreign Language (TOEFL) or a minimum score of 6.0 on the International English Language Testing System (IELTS) test. Some majors and some campuses may require a higher score. A few campuses may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP). Each campus will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores.

CSU minimum TOEFL standards are:  
Undergraduate: 61 - Internet, 500 - Paper;  
Graduate: 80 - Internet, 550 - Paper

Students who do not meet the TOEFL/IELTS requirement may enroll in the English as a Second Language program through the International English Language Institute (IELI); see "English as a Second Language (ESL)" at the end of this catalog section.

## Placement / Proficiency Tests

**Systemwide Placement Test Requirements.** The CSU requires that each entering undergraduate, except those who qualify for an exemption, take the CSU Entry Level Mathematics (ELM) examination and the CSU English Placement Test (EPT) prior to enrollment. These placement tests are not a condition for admission to the CSU, but they are a condition of enrollment. These examinations are designed to identify entering students who may need additional support in acquiring college entry-level English and mathematics skills necessary to succeed in CSU baccalaureate-level courses. Undergraduate students who do not demonstrate college-level skills both in English and in mathematics will be placed in appropriate remedial programs and activities during the first term of their enrollment. Students placed in remedial programs in either English or mathematics must complete all remediation in their first year of enrollment. Failure to complete remediation by the end

of the first year may result in denial of enrollment for future terms. Students register for the EPT ([www.csuenglishsuccess.org/ept](http://www.csuenglishsuccess.org/ept)) and/or ELM ([www.csumathsuccess.org/elm\\_exam](http://www.csumathsuccess.org/elm_exam)). Campus may establish deadlines by which new students must register for and/or take placement exams as a requirement for enrollment.

Questions about test dates and registration materials may be addressed to the Office of Admissions or the Testing Center). Students should make every effort to take these exams at the CSU campus closest to home on a test date early enough for scores to be received at Humboldt prior to registration.

**Advanced Placement (AP) Tests.** Humboldt State University grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board. Students who present scores of three or better will be granted up to six semester units (nine quarter units) of college credit.

**The English Placement Test (EPT)** is designed to assess the reading and writing skills of students entering the California State University. The CSU EPT must be completed by all non-exempt entering undergraduates prior to enrollment in any course, including developmental courses. Students who score 147 or above on the EPT will be placed in college-level composition classes. Exemptions from the EPT are granted only to those who present proof of one of the following:

- A score of 500 or above on the critical reading section of the College Board SAT Reasoning Test
- A score of 22 or above on the American College Testing (ACT) English Test
- A score of 3 or above on either the Language and Composition or Composition and Literature examination of the College Board Scholastic Advanced Placement Program
- Completion of a course that transfers to a CSU and satisfies the requirement in Qualitative Reasoning, provided such a course was completed with a grade of C or better

Exemptions based on test scores cannot be granted unless official scores have been sent to Humboldt. Exemptions based on coursework must be verified via transcript or grade report.

- A result of Standard Exceeded: Ready for CSU college-level coursework in English on the California Assessment of Student Performance and Progress (CAASPP) exam

The following Conditionally Ready statuses require students to continue their preparation in the 12th grade by completing an approved English course with a grade of C or better. Students that do not meet the conditional requirement will need to participate in the CSU's Early Start Program, unless exemption was met through another pathway.

- 460-490 on the Critical Reading portion of the SAT Reasoning Test
- 19-21 on the English portion of the ACT Test
- A result of Standard Met: Conditionally Ready for college-level coursework in English on the CAASPP exam.

**The Entry Level Mathematics (ELM)** Examination is designed to assess and measure the mathematics skills acquired through three years of rigorous college preparatory mathematics coursework (Algebra I and II, and Geometry) of students entering the California State University (CSU). The CSU ELM must be completed by all non-exempt entering undergraduates prior to enrollment in any course, including developmental courses. Students who score 50 or above on the ELM will be placed in college-level mathematics classes. Exemptions from the ELM are granted only to those who present proof of one of the following:

- A score of 550 or above on the Mathematics section of the College Board SAT Reasoning Test
- A score of 550 or above on a College Board SAT Subject Test in Mathematics (level 1 or level 2)
- A score of 23 or above on the American College Testing (ACT) Mathematics Test
- A score of 3 or above on the College Board Advanced Placement Calculus AB or Calculus BC exam
- A score of 3 or above on the College Board Advanced Placement Statistics examination
- Completion and transfer to CSU of a college course that satisfies the requirement in Quantitative reasoning, provided such a course was completed with a grade of C or better
- A result of Standard Exceeded: Ready for CSU college-level coursework in mathematics on the California Assessment

of Student Performance and Progress (CAASPP) exam

The following Conditionally Ready statuses require students to continue their preparation in the 12th grade by completing an approved math course with a grade of C or better. Students that do not meet the conditional requirement will need to participate in the CSU's Early Start Program, unless exemption was met through another pathway.

- 490-540 on the Mathematics portion of the SAT Reasoning Test
- 20-22 on the Mathematics portion of the ACT exam
- A result of Standard Met: Conditionally Ready for college-level coursework in mathematics on the CAASPP exam.

**Early Start Program.** Entering resident freshmen who are not proficient in math or English will need to start the remediation process before their first regular term.

The goals of Early Start Program are to:

- Better prepare students in math and English, before the fall semester of freshman year;
- Add an important and timely assessment tool in preparing students for college; and
- Improve students' chances of successful completion of a college degree.

Newly admitted freshman students who are required to complete Early Start will be notified of the requirement and options for completing the program as part of campus communications to newly admitted students.

## Special Admission

**Appeal of Admission Decision.** Section 89030.7 of the California Education Code requires that the California State University establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the University. The procedure is limited to addressing campus decisions to deny an applicant admission to the University.

Admissions appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be submitted, and indicate a time estimate for when the campus expects to respond to an appeal. The appeal procedures must be included in all denial of admission notifications to students, and must also be published on the campus website.

Applicants who are denied admission to Humboldt can appeal the decision. Please refer to the appeal policy at [www.humboldt.edu/admissions/apply](http://www.humboldt.edu/admissions/apply).

**High School Concurrent Program.** High school juniors/seniors who have a 3.0 GPA or higher in their college preparatory program, and who have been recommended by their high school counselors, will be considered for enrollment through the High School Concurrent Program. Enrollment requires individual approval for each course and term of attendance. Such admission is only for a given specific program and does not constitute the right to continued enrollment. Contact the College of eLearning and Extended Education for details (707-826-3731).

**Adult Students.** As an alternative to regular admission criteria, an applicant who is twenty-five years of age or older may be considered for admission as an adult student if he or she meets all of the following conditions:

1. Possesses a high school diploma (or has established equivalence through either the General Educational Development or California High School Proficiency Examinations).
2. Has not been enrolled in college as a full-time student for more than one term during the past five years.
3. If there has been any college attendance in the last five years, has earned a C average or better in all college work attempted.

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

**Over-60 Program for Non-Degree Students.**

In this program, non-matriculated senior adults who are California residents are allowed to take courses for a reduced fee. Please contact the College of eLearning and Extended Education for details (707-826-3731).

**Returning Students.** We are glad that you are interested in returning to HSU. For detailed information about re-applying and returning admission requirements please visit <http://www2.humboldt.edu/admissions/apply/returning/index.html>

**International (Foreign) Student Admission Requirements**

The CSU must assess the academic preparation of foreign students. For this purpose, "foreign students" include those who hold U.S. temporary visas as students, exchange visitors, or in other non-immigrant classifications. The CSU uses separate requirements and application filing dates in the admission of "foreign students". Verification of English proficiency (see the section on the English Language Requirement for undergraduate applicants), financial resources, and academic performance are each important considerations for admission. .

Academic records from foreign institutions, if not in English, must be accompanied by certified English translations, and must be on file by the following deadlines:

**Application Deadline Dates** (subject to change):

*Undergraduates and Second Bachelor applicants:*

- Fall terms: April 1
- Spring terms: October 1

*Graduates:*

See your specific department at: [www.humboldt.edu/gradprograms](http://www.humboldt.edu/gradprograms)

**Applying to Humboldt.** International applicants should submit the following documents to Humboldt State University, Center for International Programs, 1 Harpst Street, Arcata, CA 95521-8299, USA.

- 1) Application for admission. For the fastest processing of your application, apply online through CSU Mentor (recommended) at [www.csumentor.edu/admissionapp/intl\\_apply.asp](http://www.csumentor.edu/admissionapp/intl_apply.asp), or download a paper application by visiting the website at [www.humboldt.edu/international/apply/undergraduate](http://www.humboldt.edu/international/apply/undergraduate) (for undergraduate applicants) or [www.humboldt.edu/international/apply/graduate](http://www.humboldt.edu/international/apply/graduate) (for graduate applicants).
- 2) A non-refundable application fee of US \$55.00 (payable online if using CSU Mentor)
- 3) Certification of Financial Support\*
- 4) Official transcripts of academic records
- 5) Appropriate test scores (TOEFL or IELTS, GRE, GMAT)

\*Download these forms by visiting the website at [www.humboldt.edu/international/apply/undergraduate](http://www.humboldt.edu/international/apply/undergraduate) (for undergraduate applicants) or [www.humboldt.edu/international/apply/graduate](http://www.humboldt.edu/international/apply/graduate) (for graduate applicants).

**NOTE:** Academic credentials will be evaluated only after receipt of all your application materials.

**English Language Proficiency.** All *undergraduate applicants* whose native language is not English and who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction must present a minimum score of 525 written /197 computer-based/71 internet-based on the Test of English as a Foreign Language (TOEFL) or a minimum score of 6.0 of the International English Language Testing System (IELTS) test. *Graduate applicants* are required to have a minimum score of 550 written /213 computer-based/80 internet-based on the TOEFL, or a minimum score of 6.5 on the IELTS test. Scores from either exam that are more than two years old are not accepted. A waiver of the TOEFL/IELTS may be granted on an individual basis for students who present a minimum grade of 'C' or higher from a California Community College or University general education English composition course, or for

Estimated Yearly Costs for International Students			
August - May			
	Undergraduate	Graduate	MBA Graduate*
Tuition	\$7,190	\$8,456	\$8,456
Registration Fees	8,928	6,696	14,272
Health Insurance	760 (est.)	760 (est.)	760 (est.)
Books and Supplies	1,628	1,628	2,316
Room, Board, and Transportation	12,114	12,114	15,525
Incidental Expenses (laundry, clothing, etc.)	2,430	2,430	3,354
<b>TOTAL</b>	<b>\$33,050</b>	<b>\$32,084</b>	<b>\$51,287</b>

\* Estimated costs for the MBA program includes a summer term (academic year August - July) and professional fee \$6,604.

applicants who have graduated from an accredited four-year US high school and have completed three years of English college preparation coursework with grades of 'B' or higher. Students who have not obtained the above minimum scores may be interested in attending the International English Language Institute (IELI) located on the HSU campus ([www.humboldt.edu/ieli](http://www.humboldt.edu/ieli)).

### Minimum Test Scores

Test Name	Undergraduate	Graduate
TOEFL (Internet)	71	80
TOEFL (Paper)	525	550
TOEFL (Computer)	197	213
IELTS	6.0	6.5
EIKEN	Pre-1	1
Kaplan	Advanced Level	Advanced Level
MELAB	76	78
Cambridge English Exams	CAE, CPE	CPE
ILSC	Graduation from University Pathway Program	Graduation from University Pathway Program
SAT	500 on Verbal/Critical Reading	500 on Verbal/Critical Reading
ELS	Successful Completion of Level 112	Successful Completion of Level 112

For additional ways to meet the English proficiency requirement for admission to Humboldt State University visit <https://www2.humboldt.edu/international/apply/english>

**Estimated Expenses for International Students.** Undergraduate international students are required to pay nonresident tuition of \$372 per unit in addition to registration fees. All MBA students, international and American, must also pay a Professional Program Fee of \$254 per unit (\$626 total per unit for international students).

International students must be enrolled full-time (12 units per semester for undergraduates; 9 units per semester for graduates). Additionally, there are expenses for books and other school supplies, medical insurance, housing, food, and miscellaneous expenses. Please note you are required to prove your ability to provide the mandatory amount. Refer to the Estimated Yearly Costs chart for more information.

A minimum of \$4,000.00 is required for modest living expenses during the summer vacation period.

All fees are subject to change upon approval by the California State University Board of Trustees, the Chancellor, or campus President.

The figures in the chart are based upon enrollment in a minimum of 12 units per semester for undergraduates and 9 units per semester for graduates, as required by the US Citizenship and Immigration Services. MBA fees are estimated on 12 units, as required by the program.

Registration fees are \$372 per unit; therefore, the chart calculates \$372 x 24 units for undergraduate and MBA students for one academic year. For graduate students the calculation is \$372 x 18 units for one academic year. Estimates do not include the fees or living expenses for any summer courses except the MBA program.

**Certification of Financial Support.** All international students must submit evidence of financial ability to meet minimum costs at HSU before admission can be granted and an I-20 or DS2019 issued.

You will be asked to provide a Certification of Financial Support reflecting sufficient financial resources to meet your educational and living expenses while at HSU. The Certification must be signed by you and, if appropriate, your sponsor.

A limited number of Graduate Assistantships and/or tuition waivers may be available through some graduate departments. Please consult with your specific graduate department for additional details.

**Official Transcripts and Translations.** International applicants must provide official transcripts from all institutions attended. Official transcripts are those sent in sealed envelopes *directly* from the issuing institution *directly* to the Center for International Programs to the attention of the International Admissions Coordinator. Copies of transcripts sent by applicants or any other source will be considered unofficial and will not be accepted.

Transcripts in a language other than English must be accompanied by an official English translation. The translations must also be sent in a sealed envelope *directly* from the issuing institution translator *directly* to Humboldt State University.

All transcripts should reflect a detailed statement of the courses completed, the amount of time spent on each course, the grade earned, and an explanation of the grading system used. Any degree, certificate, or diploma awarded should be clearly indicated and included if possible.

For students from countries where schools issue only one original record to the student for all future use, you must submit copies of all required documents, each of which must have been compared with and certified as a true copy of the original document by an appropriate school or government official. You will be required to present the original document for verification to the International Admissions Coordinator prior to registration.

### Eligibility Requirements for International Students:

#### ▪ Applicants for Bachelor's Degrees:

*First-time freshmen* are required to have, at a minimum, the equivalent to graduation from secondary school in their native country (GCE with 5 'O' levels and 2 'A' levels, Maturity Certificates, Abitur, etc.) which gives access to university study in their home country or graduation from a US high school. All applicants must possess an overall minimum 2.5 grade point average that will be calculated by the Center for International Programs. Applicants are required to submit one official transcript with the diploma/graduation certificate (if appropriate).

*Lower-division transfer* applicants (those students applying with less than 60 transferable units) must submit an official high school transcript with diploma/graduation certificate (if appropriate) showing the equivalent of high school graduation with a minimum grade point average of 2.5 and official transcripts from all accredited colleges and/or universities attended with a minimum grade point average of 2.0 or higher on all transferable work.

*Upper-division transfer* applicants must submit official transcripts from all accredited colleges and/or universities attended with a minimum overall grade point average of 2.0 on at least 60 transferable units. In addition, applicants are expected to have completed a minimum of 30 units in general education, to include English composition, speech communication, critical thinking, and math concepts with minimum grades of 'C' or higher. Applicants who have completed coursework outside the US will be evaluated on an individual basis, and may also be asked to present secondary school records.

*Second bachelor's* applicants must submit official transcripts from all accredited colleges and/or universities attended with a minimum grade point average of 2.0 on the last 60 semester units attempted and hold a valid bachelor's and/or master's degree or equivalent.



### ▪ Applicants for Master's Degrees:

An international applicant may be admitted to a campus as an unclassified post-baccalaureate student if the applicant satisfies the requirements of each of the three following lettered subdivisions:

- a) The applicant holds an acceptable baccalaureate degree earned at an institution accredited by a regional accrediting association, or the applicant has completed equivalent academic preparation as determined by the appropriate campus authority; **and**
- b) The applicant has satisfied any one of the following three numbered conditions:
  - 1) The applicant has attained a grade point average of at least 2.5 in an acceptable earned baccalaureate degree,
  - 2) The applicant has attained a grade point average of at least 2.5 in the last 60 semester units (90 quarter units) attempted;
  - 3) The applicant holds an acceptable post-baccalaureate degree earned at an institution accredited by a regional accrediting association;
- c) And the applicant was in good standing at the last institution of higher education attended.

Applicants to master's programs are required to submit official transcripts from all accredited institutions attended. Master's applicants are advised to contact their specific graduate department directly for additional requirements, documents, and application deadlines (for instance, applicants to some master's program must submit official GRE test results, and nearly all departments require a statement of objectives and three letters of recommendation). Master's applicants must satisfy admission requirements from both the major department and the Center for International Programs.

**Medical Insurance.** Health care in the United States can be very costly. The California State University system requires that all non-immigrant students obtain and maintain insurance coverage for health, medical evacuation, and repatriation prior to their enrollment at a CSU campus.

Upon registering for classes at HSU, you will be assessed fees for the "CSUHealthLink" policy which meets/exceeds California State University coverage requirements. Benefits covered by the CSUHealthlink policy can be found at [www.csuhealthlink.com](http://www.csuhealthlink.com) and a brochure can be downloaded from this website.

### Contact Information:

Humboldt State University  
Center for International Programs  
1 Harpst Street  
Arcata, CA 95521-8299 USA

Telephone: 1-707-826-4142  
Fax: 1-707-826-3939  
Email: [international@humboldt.edu](mailto:international@humboldt.edu)  
Web: [www.humboldt.edu/international](http://www.humboldt.edu/international)

### English as a Second Language (ESL): the International English Language Institute

A student whose English does not meet the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) test requirements may enroll in a program of intensive English study on campus. The curriculum is designed for students preparing to enter an American college or university or for professionals who want to improve their English.

Only English is spoken in this intensive program. Students immerse themselves in reading, writing, speaking, and listening classes (approximately 25 hours per week plus homework and assignments).

Intensive English students qualifying for the IELI Bridge Program may take a selected academic course as part of their ESL course load.

Tuition for each eight-week session is currently \$2,325, fees are \$150, and student health insurance is \$157. Prices are subject to change.

For information, write to IELI, Humboldt State University, 1 Harpst Street, Arcata, CA 95521-8299, or call 707-826-3555. Fax: 707-826-3939. Email: [ieli@humboldt.edu](mailto:ieli@humboldt.edu). Web: [www.humboldt.edu/ieli](http://www.humboldt.edu/ieli).

**HSU Study California (SC).** HSU Study California is for students interested in studying at HSU without going through the formal admission process. Students must enroll in exactly 12 units per semester, providing there are spaces available in classes. Courses taken at HSU through the HSU Study California program may appear on an official transcript and transferred to students' home universities. Students may be enrolled in the HSU SC program for a maximum of 2 semesters (1 year). Students must receive a minimum GPA of 2.0 during their first term to continue to the next session. Admission requirements for HSU SC are the same as requirements for the undergraduate or graduate level. More information can be found here: [www.humboldt.edu/international/apply/study-california](http://www.humboldt.edu/international/apply/study-california).

### Intrasystem & Intersystem Enrollment Programs

Fully matriculated students enrolled at any CSU campus have access to courses at other CSU campuses on a space available basis unless those campuses/programs are impacted. This access is offered without students being required to be formally admitted to the host campus and in most cases without paying additional fees. Students should consult their home campus academic advisors to determine how such courses may apply to their specific degree programs before enrolling at the host campus.

There are two programs for enrollment within the CSU and one for enrollment between CSU and the University of California or California Community Colleges. Additional information about these programs is available from the Office of the Registrar, SBS 133, 707-826-4101.

**CSU Fully Online Courses.** Matriculated students in good standing may request enrollment in one course per term, offered by a CSU host campus. Enrollment requests will be granted based on available space, as well as completion of any stated prerequisites. Credit earned at the host campus is electronically reported to the student's home campus to be included on the student's transcript at the home campus.

**CSU Visitor Enrollment.** Matriculated students in good standing enrolled at one CSU campus may enroll at another CSU campus for one term. Credit earned at the host campus is reported at the student's request to the home campus to be included on the student's transcript at the home campus.

**Intersystem Cross Enrollment.** Matriculated CSU, UC, or community college students may enroll on a "space-available" basis for one course per term at another CSU, UC, or community college and request that a transcript of record be sent to the home campus.

### Immunizations & Health Screening

**CSU Immunization Requirements.** Entering CSU students are required to present proof of the following immunizations to the CSU campus they will be attending before the beginning of their first term of enrollment.

**Measles and Rubella.** All new and readmitted students must provide proof of full immunization against measles and rubella prior to enrollment. Vaccine is available for a charge at the Student Health Center.

**Hepatitis B.** All new students who will be 18 years of age or younger at the start of their first term at a CSU campus must provide proof of full immunization against Hepatitis B before enrolling. Full immunization against Hepatitis B consists of three timed doses of vaccine over a minimum 4 to 6 months period. If you need further details or have special circumstances, please consult, the Student Health Center. Vaccine is available for a charge at the Student Health Center.

**Meningococcal Disease Information.** Each incoming freshman who will be residing in on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent contracting the disease and indicating whether or not the student has chosen to receive the vaccination.. Vaccine is available at cost through the Student Health Center, though may also be obtained through Public Health and personal health providers.

**Varicella.** Though not required, a second dose of chicken pox vaccine is highly recommended for those who have had one dose of vaccine and have not had chicken pox disease.

**Tdap** (Tetanus, Diphtheria, adult Pertussis). This vaccine is not required, but students are urged to get inoculated when their next tetanus shot is due in order to boost immunity to Pertussis (whooping cough).

The immunization requirements are not admission requirements, but are required of students as conditions of enrollment in CSU.

**New and readmitted HSU students** are required to provide to the Student Health Center before the beginning of their first term of enrollment:

1. Valid proof of immunity to Measles, Rubella, and Hepatitis B; and
2. A completed Student Health Center Registration form (available online at the Student Health Center website).

*Please do not email these documents.* These items can be mailed, faxed, or brought to the Student Health Center. Forms and more information are available at [www.humboldt.edu/health](http://www.humboldt.edu/health). Necessary immunizations may be obtained from your personal physician, the County Health Department, or the Student Health Center.

**Avoid a Registration Hold. Failure to provide proof of immunization will result in the student not being allowed to register for a second semester.**

## Reservation

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on an applicant's suitability and the best interests of the university.