



BACHELOR'S DEGREE APPLICATION FOR GRADUATION

Name _____ HSU Email _____@humboldt.edu Date _____

Address _____ HSU-ID # _____

City _____ State _____ Zip _____ Local Phone # _____

Degree BA BS Expected Graduation Date* _____
Semester Year

Major(s)** _____ Concentration(s) _____ Minor(s) _____

Notice: Your diploma will be mailed to your permanent (home) address. Please log into the Student Center to verify and/or correct your permanent (home) address.

- A mandatory \$56 graduation processing fee must be paid at the time you file this Application for Graduation. Graduation forms filed after the posted deadline are subject to a \$10.00 late fee. To pay your fees, either bring this form to Student Financial Services, SBS 285, or go online (www.humboldt.edu/registrar) and pay via your Student Center account or Cash Net. After paying, return this form to the Office of the Registrar, SBS 133.
- To make changes to any information on this form, e.g., change of expected graduation date, please fill out a Degree Check Update Request (www.humboldt.edu/registrar/forms).
- This application initiates a Degree Check, which will be sent to you and to your academic advisor.
- See the online *Registration Guide - Calendar of Activities & Deadlines* at www.humboldt.edu/oa/classes.shtml for application deadline dates. We strongly recommend students apply for graduation before reaching senior status (90 units).
- For a complete Degree Check, your approved major contract must be on file with the Office of the Registrar. If you don't yet have a major contract, contact your academic advisor.
- For more details go to www.humboldt.edu/registrar/students/graduation.html.

Cash Net / Smart Pay Receipt # _____

Payment enclosed (check or money order) _____

NOTICE: If you want to be excluded from the commencement list, please contact the Office of the Registrar.

* The graduation processing fee will be reassessed as a \$25 reapplication fee if you do not complete graduation requirements by the expected graduation date listed here. Should you need to postpone your graduation date, please notify the Office of the Registrar before the end of the semester listed here.

** For multiple majors, please list them here in the order in which they should appear on the diploma. If you are seeking multiple degrees, contact the Office of the Registrar about additional requirements.

<i>For Office Use Only:</i>
Advisor _____
Advisor's Email _____

<i>For Cashier's Use Only:</i>