Spring 2016 Grades, Diplomas, and Transcripts

Spring 2016 Grades

Grades Due from Faculty: To the Office of the Registrar by 11:59 p.m., Wednesday, May 18, 2016

Grade Processing Period: Thursday, May 19 to Thursday, May 26, 2016

Grading Process Completed: Thursday, May 26, 2016 (estimated)

After the final grade submission date of May 18, 2016, it takes approximately six business days to “finalize” grades. This includes running such processes as repeats, presidential scholars, incompletes, and academic standing; there are many additional processes that must run to make grades official. During this window, students may be able to see grades appear via Student Center as we begin the grade posting process, but grades are not considered official, official transcripts cannot be released, and degree awarding cannot begin until after the grading process has been finalized. The estimated finalized date for the Spring 2016 term is Thursday, May 26, 2016.

Spring 2016 Degrees/Diplomas

Once grades have been finalized (see “Spring 2016 Grades” above), the process of clearing degrees can begin. It takes about 8-12 weeks to clear the approximately 2200 students eligible for graduation this term. Once the degree has posted, it will immediately appear on both official and unofficial transcripts while the diploma is processed. Diplomas are printed and mailed approximately three weeks after the degree is cleared/posted, beginning in July and continuing through late September.

“Rush” Degree Review/Posting: If you need your degree posted immediately, please order an official transcript ($4) and add the $10 Expedited “Rush” Handling service. Your degree requirements will be reviewed within three business days after we receive your paid request.

Transcripts
Transcripts can be ordered anytime: http://www.humboldt.edu/registrar/transcripts/

Official transcripts are not released during the grade processing period (see “Spring 2016 Grades” above).

**Special note:** If you wish to have your transcript sent *after* your Spring 2016 grades have posted, OR *after* your degree has been posted (OR both), be sure to check the appropriate box(es) on the Official Transcript Request Form: http://www.humboldt.edu/registrar/transcripts/documents/TransReq.pdf

*ONLINE* If paying for your transcripts via credit card or e-check, **for the fastest service** you may use our online forms system to submit your Official Transcript Request: https://www.humboldt.edu/registrarforms/node/67. Simply log in with your HSU username and password.